

## **Pavilion Reservation Procedure**

The Pavilion Reservation Procedures are as follows:

- Maple Ridge residents must give at least two weeks notice to reserve the Pavilion area. Residents must indicate date, beginning and ending time.
- Reservations may not go past 9:00 P.M.
- One adult supervisor for every five children under 17 is required at all times.
- All food and drinks should remain in the Pavilion area.
- Groups must be represented by a Maple Ridge homeowner who is present at all times during the gathering.
- 2 checks are required. One \$50 cleaning deposit is required along with a separate check for \$125 which is a non-refundable user fee. The \$50 deposit check will be refunded upon satisfactory inspection of area.
- Reserved groups may use the pool; however, please keep in mind that we do not reserve the pool. Homeowners and their guests are allowed access during reserved times.
- Parties are not allowed to exceed 30 guests.
- Groups must observe the pool rules at all times. The resident and group will be held liable for damage to the pool area and its contents.
- Due to a large amount of people wanting to reserve the pavilion, we will schedule reservations within a half hour of each other. Please keep this in mind when scheduling your reservation. You can setup no earlier than 30 minutes before and must leave no more than 30 minutes after your reserved times.
- Reservations canceled within 3 days of the reserved date will forfeit their deposit.

To reserve a date and time, please contact Connie by text at (404) 353-7533

Please make the 2 checks payable to: Maple Ridge Homeowners Association

### **Pavilion Reservation Form**

Name of Resident Reserving \_\_\_\_\_

Address \_\_\_\_\_

Date Requested \_\_\_\_\_ Time Requested \_\_\_\_\_

Number of Guests \_\_\_\_\_ Please provide a list of all Guests over 17 years of age on a separate sheet. IDs are required and a homeowner must be present at all times. (See requirements for supervision above)

**Pool Use Agreement:**

\_\_\_\_\_, the undersigned, on behalf of my heirs, my legal representatives and I agree as follows:

I intend to reserve the pavilion; use of the pool facilities and grounds and I agree to assume all risks associated with the activity.

In consideration for being permitted to use the pool, pool facilities and grounds I release and discharge the forenamed Property, its owner, managing agents, officers, directors, partners, agents and employees, their respective heirs, successors, legal representatives and assigns from any and all claims, actions or demands that I may now have or develop in the future as a result of my participation or involvement in the foregoing activity which in any way arises out of or is incidental to my involvement and participation in said activity including, but not limited to, any damages, causes of action or injuries to my person, or to my property. I understand that this is a complete release and I expressly agree not to sue any of the foregoing parties. I have read it carefully and thoroughly and execute it voluntarily.

**Pool Clean-Up Checklist:**

- All trash, tables, furniture, etc. removed and disposed of off property
- Area Cleaned
- Area inspected  Return deposit  Apply deposit to clean up

I wish to reserve the pavilion and use the pool facilities and grounds. I understand and agree with the above policies. I understand the rental is not confirmed until the rental fee, deposit and required information is received by Date \_\_\_\_\_.

\_\_\_\_\_ Date: \_\_\_\_\_  
Resident Name – (please print)

Address \_\_\_\_\_

\_\_\_\_\_  
Resident-signature

Approved \_\_\_\_\_ Date \_\_\_\_\_